

**BOARD OF TRUSTEES  
SUFFOLK COUNTY DEPARTMENT OF PARKS,  
RECREATION AND CONSERVATION  
MINUTES OF DECEMBER 19, 2013  
WEST SAYVILLE GOLF COURSE  
WEST SAYVILLE, NEW YORK**

**BOARD MEMBERS PRESENT**

Miles Borden	Chairman, Town of Smithtown
Gilbert Cardillo	Trustee, Town Riverhead
Kathleen Gooding, Ph.D.	Trustee, Town of Shelter Island
Dawn Hopkins	Vice Chair, Trustee, Town of Brookhaven
Peter Leis	Trustee, Town of Islip
Alexander McKay	Trustee, Town of Huntington
Terrence Pearsall	Member of the Board
William B. Sickles	Trustee, Town of Southampton

**ABSENT**

Christopher DiGregorio	Trustee, Town of Southold
Debra Kolyer	Member of the Board
Richard F. White, Jr.	Town of East Hampton
VACANT	Trustee, Town of Babylon
VACANT	Member at Large

**PARKS DEPARTMENT**

Greg Dawson	Commissioner
Barbara Rittman	Senior Clerk Typist

**GUESTS**

Tom Young	County Attorney's Office
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**PUBLIC PORTION**

There were no members of the public present.

**APPROVAL OF MINUTES OF NOVEMBER 21, 2013**

Page 3 – Chairman's Report – 3rd paragraph – A Memorandum of Understanding (MOU) is now moving forward since the three townships involved, Brookhaven, Islip and Smithtown, **and the County Legislature** are now in agreement.

**A motion to accept the minutes as amended was made by Trustee Alexander McKay and seconded by Member of the Board Terrence Pearsall. The minutes were unanimously approved by a vote of 8-0-0.**

**COMMISSIONER'S REPORT**

Commissioner Dawson reported that the ceremony for the renaming of the Manorville Trail Center in honor of former Parks Trustee and Chairman Ray Corwin was held on December 5<sup>th</sup>. It was a nice event and was very well attended. He thanked the Trustees for attending and showing their support.

Commissioner Dawson announced that four capital appropriation resolutions were passed at the last legislative meeting.

Colleen Hofmeister reported that the Contracts Division is working on gathering revenue information from all concessionaires for the year to calculate the percentage of gross fees they will owe to the Parks Department. The Parks Department does well in the combination of flat license fees and percentage of gross fees that the concessionaires pay. It wasn't a very good season for the golfers, but the Beach Huts, the Golf Course catering facilities and several other concessionaires had a very good year.

The Contracts Division also oversees housing rentals and at present they are all filled.

Terry Maccarrone reported that several budget appropriations were approved. One was planning funds for the Coindre Hall boathouse, seawall and pier. DPW can now proceed with work on that. Construction funds were received to expand the maintenance facility at West Sayville Golf Course which will provide additional space for equipment to be housed. Funding was also received for Meschutt Beach.

Terry reported that there are several capital programs presently going through. There was a walk-through yesterday for the brand new irrigation system for West Sayville Golf Course and fourteen different respondents attended. Installation of the concealed fire sprinkler system at Deepwells was completed which was grant funded. Design work is currently being worked on at Sagtikos Manor, also grant funded for an irrigation system for the gardens. The Parks Department executed an agreement with the state for \$125,000 to expand canoe and kayak launches throughout the county. Nick Gibbons and his environmental crew will formalize many of the launch sites that are already in place. There is an ongoing grant project at Hubbard County Park. Some renovation work has already been done at some of the buildings, signage and trail improvements are being made and an RFP (Request for Proposal) to develop a master plan for the entire property, including the Smithers property and the Black Duck Lodge is planned for the near future. Stillways are being worked on to restore the three embankments there and estimates from the design group came back much lower than had been expected.

Terry reported that most of his Hurricane Sandy project worksheets were approved by FEMA.

Colleen announced the passing of a former concessionaire from Cedar Point Park who faithfully ran the camp store there for thirty-five years. She suggested possibly passing a resolution in his name as a symbol of appreciation for his many years of service. Trustee Sickles stated that some of the staff at Cedar Point would be happy to make contributions to a memorial in his honor and he suggested placing one of the memorial park benches/plaque at the concession overlooking the bay and lighthouse. The total cost would be approximately \$650 and Trustee Sickles felt confident that there would be other individuals who would remember him and be interested in making a contribution to it.

## **CHAIRMAN'S REPORT**

Chairman Borden announced an excellent turnout for the memorial ceremony for Ray Corwin.

Chairman Borden wished everyone a happy holiday season. He announced that his term as Chairman ends in December and traditionally the position is held from January through December. He moved that the trustees think about nominations for a new Chairman to be voted upon later in the meeting.

A tentative schedule of meeting dates and locations for 2014 was provided for review. Trustee Sickles made mention that a meeting had not been held in the Town of Southold recently and thought that Peconic Dunes might be a possibility, as well as the Red House at Inlet Pond County Park. He suggested one of the warmer months because of unheated facilities at many locations. Sears Bellows at the lake, weather permitting in

August or the Smithers property was suggested. Trustee Gooding offered to inquire if Sylvester Manor would be available for a meeting in May and the Sweet Hollow Hall campsite at West Hills was also suggested as a possibility.

### **ROUND TABLE**

All exchanged well wishes for a happy holiday season and happy, healthy New Year.

Chairman Borden opened nominations for a new Chairperson of the Parks Board of Trustees, to be effective January 1<sup>st</sup>, 2014.

**Trustee Cardillo nominated the current Vice Chairperson, Dawn Hopkins to be Chairperson. All approved the appointment by a vote of 8-0-0.**

Chairman Borden opened nominations for a new Vice Chairperson of the Parks Board of Trustees.

**Trustee McKay nominated Trustee Kathleen Gooding to be Vice Chairperson and Trustee Sickles seconded the nomination. All approved the appointment by a vote of 8-0-0.**

Chairman Borden announced that the next meeting would be at West Sayville Golf Course on January 16th.

**A motion to adjourn the meeting was made by Trustee McKay and seconded by Trustee Cardillo. The motion was unanimously approved by a vote of 8-0-0.**